

**APPLICATION FOR SUMMER TUITION SCHOLARSHIP  
SUMMER 2013**

- Graduate students maintain their status as full-time continuing students and their access to University facilities and services during the summer session.
- The Graduate School provides eligible students with a summer tuition scholarship for up to three (3) credits in a necessary course.
- **\*\*\*Reminder\*\*\* Students receiving a summer stipend and conducting independent research must register for their program's zero credit "Independent Summer Research" course. Registering for this course will ensure proper classification for tax purposes allowing exemption from FICA taxes. Only those students both actively engaged in research and receiving a stipend are eligible for this course. This course runs through the entire summer term in order to align with each of the six stipend pay dates. There are no charges or grades associated with this course, so no scholarship or application form is necessary.**
- **Students who plan to receive a degree in August** must be registered and enrolled during the summer. These students must register for a zero credit course unless credit is otherwise necessary. Tuition will not be approved for PhD-seeking students whose sole intent is to obtain a master's degree in August. Students receiving a summer stipend already fulfill this registration requirement by being registered for the "Independent Summer Research" course.
- **Registration begins March 20, 2013.** University of Notre Dame continuing students must register for summer session courses using the University's web registration system. Contact the Office of the Registrar for further summer registration information and the Bulletin of Information at <http://www.nd.edu/~sumsess/>.
- All registered students must enroll through **ND Roll Call**.
- If this application for tuition support is not approved by the Graduate School, it is the responsibility of the student to pay the tuition or drop the course.
- **Language courses** do not require Graduate School approval, but may require departmental approval.
- An application is not required for **zero credit** courses.

The eligibility criteria for tuition support from the Graduate School for non-language courses are:

- a. The student must be a full-time student who is eligible for Graduate School funding
- b. The student must have a minimum cumulative GPA of 3.0
- c. The student must have been enrolled for fewer than 16 semesters
- d. The student must have passed the candidacy exam and had the dissertation proposal approved if enrolled beyond 8 semesters
- e. One of the following requirements must be met
  - i. The course is only offered in the summer term
  - ii. The course is one of the Kaneb Center's GRED courses
  - iii. The course is a requirement of the academic program
  - iv. The course is an ESL course
  - v. The credit hour is required by the Office of Financial Aid for federal aid loan purposes
  - vi. The course is an immigration requirement for an international student's CPT or OPT
  - vii. The student is a fall admit who is enrolling early for the summer term
- f. Only Graduate School courses are eligible for tuition scholarships
- g. The total number of credit hours (excluding language course credit hours) shall not exceed 3
- h. The course is taken for credit, not as an audit

Name: \_\_\_\_\_

ND ID: 9 \_\_\_\_\_ Academic Dept: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_ Date of Graduate School Entry (MM/YYYY): \_\_\_\_\_

Number of semesters enrolled (including Spring 2013): \_\_\_\_\_ Dissertation proposal approved? (Yes/No): \_\_\_\_\_

**REASON FOR REQUESTING A SUMMER TUITION SCHOLARSHIP:**

\_\_\_\_ Terminal August Graduation\*: Requires reason for registering for 1 or more credit(s): \_\_\_\_\_

\*Select one of the three types of August degrees:

- \_\_\_\_ In a Masters program and receiving a Masters degree
- \_\_\_\_ In a PhD program and receiving a PhD, or \_\_\_\_ In a PhD program, but leaving with a Masters degree
- \_\_\_\_ Course only offered during the summer term
- \_\_\_\_ Kaneb Center for Teaching and Learning (GRED)
- \_\_\_\_ CPT or OPT Immigration Requirement
- \_\_\_\_ Incoming Summer Admit Requirement
- \_\_\_\_ Other/Exception (explain): \_\_\_\_\_
- \_\_\_\_ Mandatory/Required by department
- \_\_\_\_ English for Non-native Speakers
- \_\_\_\_ Federal aid loan requirement

**COURSE REQUEST:**

CRN	Credit Hrs.	Course Code, Number, and Section	Course Title

**Students must return this form to their academic department for approvals two weeks prior to the course start date.**

**DEPARTMENT APPROVAL:**

*\*By signing, the department has approved of the course selection and verified that the student is eligible.*

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FOR GRADUATE SCHOOL USE ONLY: APPROVED: \_\_\_\_\_ DISAPPROVAL REASON: \_\_\_\_\_