**Professional Development Team Meetings, Summer 2012 Schedule**

Wednesdays, 9:00 – 10:00, The Graduate School, 502 Main

Meeting format:
- Recap events from the previous week
- Last minute details/suggestions for upcoming week events
- Updates & data sharing
- Blog-post volunteer
- Main agenda item

6/6 Ethics Cafe

6/13 Postdoc outreach/materials and specific needs

6/20 Professional Development Mission Statement

6/27 Bibliography project

7/4 - NO MEETING

7/11 *Getting past NO* by William Ury (1991), Bantam

7/18 Planning the **negotiation** and **conflict resolution** workshops

7/25 NO MEETING

8/1 Finalize fall calendar (dates)
Post-Doc Events & Outreach

8/8 Recommendations based on benchmarking efforts

8/15 Graduate School Orientation – final details
End of summer wrap up with treats