

Saturday, May 21, 2011

10:00 A.M.

GRADUATE SCHOOL

COMMENCEMENT

University of Notre Dame du Lac

<http://graduateschool.nd.edu/graduation>

The Graduate School at the University of Notre Dame hosts a Commencement Ceremony specifically for doctoral and master's students. (Architecture, business, law, and the ESTEEM program hold separate ceremonies.) Eligible students are invited to participate in both the Graduate School ceremony on Saturday, and the University Commencement exercises on Sunday, but the hooding of Ph.D. recipients and the conferral of graduate degrees take place during the Graduate School program.

Gregory E. Sterling, dean of the Graduate School, will preside over the ceremony. Fr. John Jenkins, president of the University, the academic officers, and the college deans will be in attendance.



Venue

The 2011 Graduate School Commencement Ceremony will take place Saturday, May 21, at 10:00 A.M. in the North Dome (Fieldhouse) of the Joyce Center. The Joyce Center is directly east of the stadium (building 1083 on the campus map).

Required Confirmation of Attendance

Students eligible to participate in the Saturday ceremony must notify the Graduate School whether they intend to participate by Thursday, March 31. To submit your RSVP, you must complete the online response form at: <http://graduateschool.nd.edu/rsvp>. If your plans change, please contact the Graduate School as soon as possible at (574) 631-5926 or ndgradschool@gmail.com.



Commencement Weekend: Schedule of Events

Information subject to change; for updates, be sure to check <http://graduateschool.nd.edu/graduation>.

Saturday, May 21

- 9:00 A.M. Assemble for academic procession in the North Dome (Fieldhouse) of the Joyce Center. Students and faculty enter through Gate 3 and proceed to the assembly area. Guests enter through Gate 3 and proceed to the seating area.
- 9:40 A.M. Academic procession. (Cap and gown attire required.)
- 10:00 A.M. to 11:45 A.M. Graduate School Commencement Ceremony, Joyce Center North Dome (Fieldhouse).
- 11:45 A.M. Indoor reception in the atrium of Jordan Hall of Science immediately following the ceremony. Light refreshments will be served.

Sunday, May 22

- 9:00 A.M. University Commencement Ceremony, Notre Dame Stadium. Guest tickets are required for admission to the University Commencement Exercises. See the Registrar's Commencement website: <http://commencement.nd.edu>.

Diploma and Commencement Program

Degree candidates who are graduating in May 2011 should review their information on the degree candidate list under the student information section of the Registrar's Commencement website at <http://commencement.nd.edu>. Students should verify the correct spelling of their name, degree, and hometown for both the printed Commencement program and the diploma. If information needs to be changed, the request must be received by the Office of the Registrar, 300 Grace Hall, no later than Friday, March 18, or a \$50.00 fee will be assessed.

Beginning in early June, in-absentia diplomas will be mailed to the home address on file with the Registrar's Office. Please contact the Registrar's Office if you need to update the address on file. Students are not required to attend the Graduate School's Commencement Ceremony to receive their diploma.

Cap and Gown

Degree candidates and recipients who are planning to attend the Graduate School Commencement Ceremony are required to wear a cap and gown. The date for purchasing a custom doctoral gown for May 2011 graduation has been extended to March 10, but students may rent gowns through the Hammes Bookstore or through the Herff Jones website until midnight on April 22.

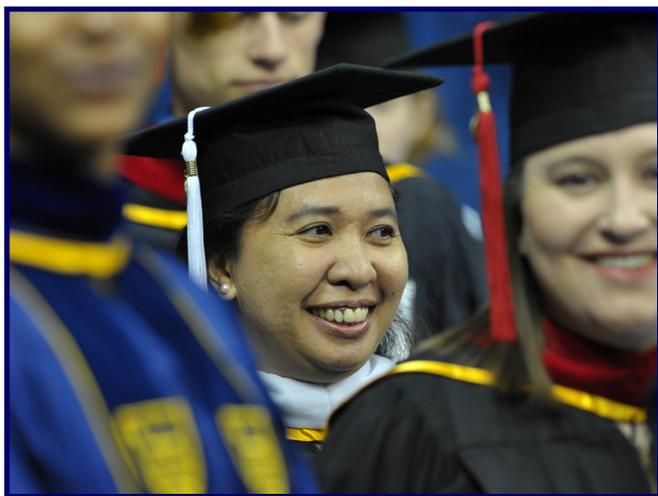
For additional information, see page 5 of this booklet, or contact the Hammes Bookstore at (574) 631-9274. You may also visit the supplier website at <http://www.herffjones.com/college/graduation>.

Gowns may be returned to the bookstore after the Graduate School Commencement Ceremony on Saturday, or after the University Ceremony on Sunday.

The Graduate School Commencement Ceremony

Faculty and students who are participating in the ceremony should enter the Joyce Center through Gate 3 and assemble in the North Dome (Fieldhouse) no later than 9:00 A.M.

Marshals will line up participants and will lead the procession into the North Dome (Fieldhouse) at 9:40 A.M.



Doors will open for guest seating at 8:30 A.M. Guests should enter through Gate 3.

Graduates and degree candidates, please secure your valuables during the ceremony or leave them with your guests. The Graduate School and the Joyce Center cannot guarantee their safety if you leave them in the assembly area.

Photographer

King Shots Photography will be the official photographer for Saturday's ceremony. For more information on ordering pictures, see <http://www.kingshots.com>.

Video

Professional DVDs of the Graduate School ceremony, the University ceremony, the Commencement Mass, and other events may be ordered through the Registrar's Commencement website at <http://commencement.nd.edu>.

Guest Accommodations

Information regarding on-campus meals and accommodations during Commencement weekend will be available through the Commencement Accommodations Office. For more information, visit the families and guests section of the Registrar's Commencement website at <http://commencement.nd.edu>.

Directions

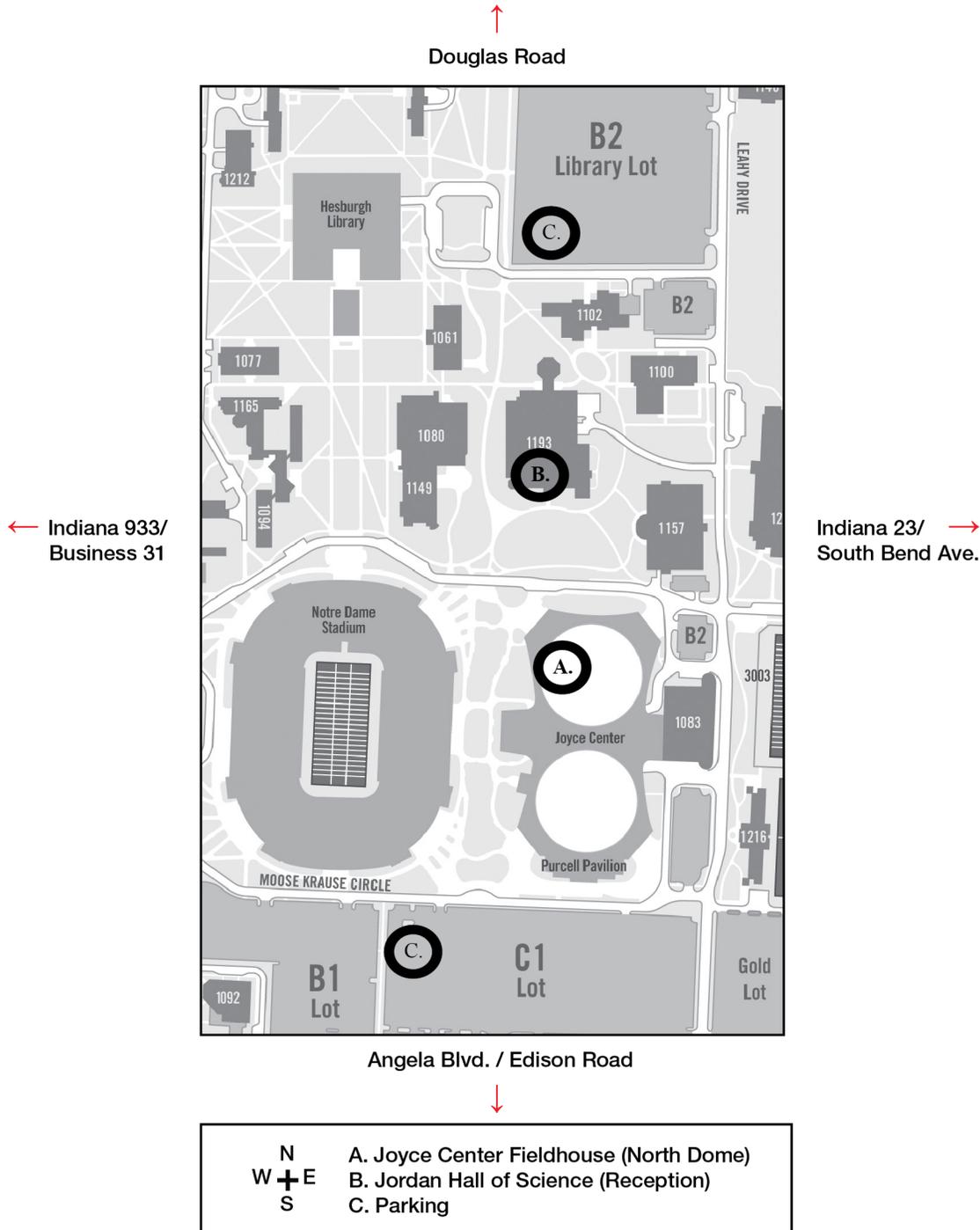
From the north: The University is located just south of the Indiana Toll Road (Interstate 80/90). Exit I-80/90 at Exit 77 and turn right onto Indiana 933. Make a left at the fourth stop light (Angela Boulevard), then turn left at the second stoplight (Eddy Street). Follow signs to the visitors parking lots, southwest of the athletic fields.

From the south: Take U.S. 31 north, which becomes Indiana 933 just south of the city of South Bend. Stay on Indiana 933 through downtown South Bend to Angela Boulevard. Turn right onto Angela, and then turn left at the second stoplight (Eddy Street). Follow signs to the visitors parking lots, southwest of the athletic fields.

Parking

The B2 Library Lot north of the Joyce Center and the C1, B1, and Special Event parking lots south of the stadium and the Joyce Center will be open for Saturday's ceremony. Limited handicapped parking will be available near the building.

For more information, please see contact Notre Dame Parking Office at (574) 631-5053 or parking@nd.edu.





Instructions for Graduates

Degree Candidates

All degree candidates should arrive at the Joyce Center no later than 9:00 A.M. and proceed to the check-in table located in the Fieldhouse.

After checking in, look for the appropriate banner designating the assembly area for your degree. Marshals will line you up in alphabetical order by degree. Names are announced in this order; it is extremely important that you line up in the proper order.

At the appointed time marshals will lead you in a procession to your seat in the Fieldhouse. At the conclusion of the ceremony you will process out in the same order that you entered.

Instructions for Master's Degree Recipients

At the direction of the marshals, you will rise from your seat and walk to the steps to the right of the stage. A marshal will direct you onto the stage. As your name is announced, you will walk to the middle of the stage and receive your diploma. After shaking hands, you will exit the stage via the east steps, and return to your seat.

Instructions for Ph.D. Recipients

At the direction of the marshals, you will rise from your seat and walk to the steps to the right of the stage. A marshal will direct you and your adviser onto the stage. As your name is announced, you will walk to the middle of the stage, where your adviser will place the hood over your head and you will receive your diploma. After shaking hands, you will exit the stage via the east steps, and return to your seat.

If you have any questions about this procedure, please contact the Graduate School at (574) 631-5926 or ndgradschool@gmail.com.

Instructions for Faculty Who Are Hooding

All faculty advisers should arrive at the Joyce Center no later than 9:00 A.M. and proceed to the Fieldhouse to check in.

After checking in, please proceed to the designated area of the gym for your advisee. Marshals will line you up, along with your advisee, alphabetically by college. At the appointed time and at the direction of the marshals you will process into the Joyce Center arena. Advisers will sit beside their advisees (student enters row first).

At the proper time, when directed to do so by the marshal, accompany your advisee to the steps on the right hand side of the stage. Take the hood from your advisee and arrange it so the side with the velvet trim is on top. As Fr. Jenkins presents the diploma, place the hood over your advisee's head and follow him/her across the stage and back to your seat.

At the end of the ceremony you will process out of the arena in the same order that you entered.

If you are hooding more than one student and time permits, you will be directed to return to the line-up area and wait for your next student. If you will be hooding the next student in line (or one shortly thereafter), after hooding the first student, you will turn around and walk back to the stairs to meet your next student.

If you have any questions about this procedure, please contact the Graduate School (574) 631-5926 or ndgradschool@gmail.com.

Instructions for Faculty Members of the Audience

Faculty who are not hooding students, but wish to observe the ceremony from the audience, should arrive at the Joyce Center no later than 9:15 A.M. and proceed to the Fieldhouse.

Faculty audience members will gather in the designated area of the hall; no check-in is required. At the appointed time and at the direction of the marshals you will process into the Fieldhouse. At the end of the ceremony you will process out of the arena in the same order that you entered.

If you have any questions about this procedure, please contact the Graduate School (574) 631-5926 or ndgradschool@gmail.com.

Protocol for Ph.D. Graduates

- ☞ **Cap and Hood:** Remove your cap before approaching the stage. As you approach the stage, hand your hood to your adviser.
- ☞ **On- Stage:** When your name is called, proceed across the stage first and pause at the mark just before reaching Dean Sterling and Fr. Jenkins. Bend your knees slightly and wait for your adviser to place the hood over your head. Do not lean forward.
- ☞ **Diploma and Handshake:** Once your adviser has placed the hood, continue forward to accept your diploma and shake hands with the administrators.

STUDENT CAP & GOWN

Rental Information



Measurement and Order dates • Hammes Notre Dame Bookstore

Wednesday, April 6, 2011 | Thursday, April 7, 2011
A – M | 10 AM – 7 PM | N – Z | 10 AM – 7 PM

or now through Friday, April 22, 2011 at:
www.herffjones.com/college/graduation

Select University of Notre Dame from the drop down list
Follow Instructions

Only credit card orders accepted online. All other methods of payment must be ordered through the bookstore, in accordance with measurement and order dates.

Website closes at midnight on Friday, April 22, 2011.
Gowns ordered after this will be charged a \$10 Shipping fee

REGALIA RENTAL PRICE:
Bachelor Cap & Gown \$30 | Master Cap, Gown & Hood \$54 | ND Doctor Tam, Gown & Hood \$115

No refunds on rental of academic apparel once order is placed.
No discounts apply on academic apparel.

