

University of Notre Dame: Shaheen 3MT® Competition

Participant Information Packet

Created by: The University of Queensland <http://www.uq.edu.au/grad-school/three-minute-thesis>

Modified for the University of Notre Dame

EVENT DATES

Monday, January 21	Registration Opens	Register online at https://gradconnect.nd.edu/register/20193MT
January 21, 22, 28	Informational Sessions 210 Duncan Student Center <i>Required for participation</i>	January 21, 5 p.m. January 22 & 28, 12 p.m.
January 29 - February 7	Professional Development Workshops <i>1 required for participation</i>	Register online at https://gradconnect.nd.edu/portal/prof-dev-events
Thursday, February 7	Registration Deadline	Register online at https://gradconnect.nd.edu/register/20193MT
Sunday, February 10	Qualification Slide Submission Deadline	Submit slide to gprofdev@nd.edu
February 18 - 20	Qualification Rounds Andrews Auditorium (Geddes Hall) <i>5 - 7 p.m.</i>	Arts & Letters/Keough: Monday, February 18 Engineering: Tuesday, February 19 Science: Wednesday, February 20
Monday, February 25	Finals Slide Submission Deadline	Submit slide to gprofdev@nd.edu
Thursday, February 28	Final Competition <i>Networking reception to follow</i>	Jordan Auditorium (Mendoza College of Business), 5 p.m.

The number of students allowed to participate will be at the discretion of the Colleges. In the case that there are more applications than openings, participant selection will be based on "Last Application In, First Application Out."

EVENT OVERVIEW

About 3MT

The Three Minute Thesis (3MT®) competition celebrates the exciting research being conducted by graduate students. Developed by The University of Queensland (UQ), the exercise cultivates student's academic, presentation, and research communication skills. The competition supports their capacity to effectively explain their research in three minutes, in a language appropriate to a non-specialist audience. The first 3MT® competition was held at University of Queensland (UQ) in 2008 with 160 research higher degree students competing. In 2009 and 2010, the 3MT® competition was promoted to other Australian and New Zealand universities and enthusiasm for the concept grew. Since 2011 the popularity of the competition has increased and 3MT® competitions are now held in over 600 universities across more than 65 countries worldwide.

This is Notre Dame's fourth year conducting the 3MT® event, and the first year in which all graduate students are encouraged to participate.

Why Participate?

Skills Development

The exercise develops academic, presentation and research communication skills, while developing the students ability to effectively explain their research in a language appropriate to a non-specialist audience.

Networking Opportunities

3MT® participants will have an opportunity to meet new students, faculty and staff within the University as well as finalists have benefited from invitations to a variety of networking events following their participation in the competition.

Fostering Intellectual Community

The 3MT® competition provides a valuable opportunity for all graduate students to come together, get to know one another, and talk about their research.

Representing the University of Notre Dame

3MT® finalists have benefited from invitations to a variety of public events following their participation in the competition.

Prizes

Prizes are an important incentive for individuals entering the competition. Judges will determine 1st and 2nd place prizes for the competition and the audience will vote on a People's Choice Award. First & second place winners will not be eligible for People's Choice Award. The following prizes will be awarded:

Qualifications	Finals: 1st Place	Finals: 2nd Place	Finals: People's Choice
\$100 <i>Top 3 from each Division</i>	\$2,000	\$1,500	\$1,000

Stages of Competition

Qualifications

In the first round of competition, students will compete within divisions: Engineering, Science, and Arts & Letters/Keough. The top 3 contestants from each division will compete in the final competition.

Final Competition

The final competition will take place on Thursday, February 28. The highest scoring finals participant who has passed their candidacy exams will have the option to compete at the Midwestern Association of Graduate Schools (MAGS) competition in St. Louis, MO on March 20-22, 2019, the ACC Competition in Washington, D.C. in April 2019, and potentially the national competition in Washington, D.C. in December 2019. If you have questions on candidacy eligibility, please see page 32 of the Graduate School Bulletin.

COMPETITION GUIDELINES

Eligibility

Currently enrolled master's and doctoral students are eligible to participate. Work presented must have been conducted at the University of Notre Dame. Returning participant presentations must be substantially different from previous presentations.

Three Minute Countdown

Students will be able to see a two-way clock that will display a countdown for three minutes and the timer will buzz at the end of three minutes. Going over the allotted three minutes results in automatic disqualification from the competition.

Rules

- A single static PowerPoint slide is permitted. No slide transitions, animations or ‘movement’ of any description are allowed. The slide is to be presented from the beginning of the oration.
- No additional electronic media (e.g. sound and video files) are permitted.
- No additional props (e.g. costumes, musical instruments, laboratory equipment) are permitted.
- Presentations are limited to 3 minutes maximum and participants exceeding 3 minutes are disqualified.
- Presentations are to be spoken word (e.g. no poems, raps or songs).
- Presentations are to commence from the stage.
- Presentations are considered to have commenced when a presenter starts their presentation through either movement or speech.
- The decision of the adjudicating panel is final.
- Please submit a single static slide for your presentation to Professional Development (gprofdev@nd.edu) by 11:59 p.m. EST on February 10, 2019 for the qualification round and by 11:59 p.m. EST on February 25, 2019 for the finals.
- After all slides have been submitted, presentation order will be generated at random.

Judging Criteria

At every level of the competition each participant will be assessed on the judging criteria and rubric listed below. Each criterion is equally weighted and has an emphasis on audience.

Comprehension & Content

- Did the presentation provide an understanding of the background to the research question being addressed and its significance?
- Did the presentation clearly describe the key results of the research including conclusions and outcomes?
- Did the presentation follow a clear and logical sequence?
- Was the thesis topic, key results and research significance and outcomes communicated in language appropriate to a non-specialist audience?
- Did the presenter avoid scientific jargon, explain terminology and provide adequate background information to illustrate points?
- Did the presenter spend adequate time on each element of their presentation – or did they elaborate for too long on one aspect or was the presentation rushed?

Engagement & Communication

- Did the oration make the audience want to know more?
- Was the presenter careful not to trivialize or generalize their research?
- Did the presenter convey enthusiasm for their research?
- Did the presenter capture and maintain their audience’s attention?
- Did the presenter have sufficient stage presence, eye contact and vocal range; maintain a steady pace, and have a confident stance?
- Did the PowerPoint slide enhance the presentation – was it clear, legible, and concise?

Judging Rubric

Presenter Name		Judge Name	
College		Round	
Title			

Please score by circling the numeric value for each question with 1=evidencing some problems, and 4= outstanding. Winners will be determined by the total accumulated points. In the event of a tie, judges will examine the scores as they appear on the scorecard. A winner will be determined on the basis of the best score in the following sequence: 1) highest cumulative outstanding scores; 2) best score in comprehension & content; 3) best score in engagement & communication.

JUDGING CRITERIA	Some Problems	Satisfactory	Very Good	Outstanding
Comprehension & Content:				
Did the presentation provide an understanding of the background to the research question being addressed and its significance?	1	2	3	4
Did the presentation clearly describe the key results of the research?	1	2	3	4
Did the presentation clearly describe the potential implications of the research?	1	2	3	4
Did the presentation and information provided, follow a clear and logical sequence?	1	2	3	4
Were the thesis topic, results and implications communicated in language appropriate to a non-specialist audience?	1	2	3	4
Engagement & Communication:				
Did the presenter pique your curiosity/interest to want to know more about their research?	1	2	3	4
Did the presenter avoid trivializing or over-generalizing their research?	1	2	3	4
Did the presenter convey genuine enthusiasm for their research?	1	2	3	4
Did the presenter capture and maintain your attention?	1	2	3	4
Did the presenter demonstrate a sense of confidence through stage presence, eye contact and vocal range?	1	2	3	4
Did the PowerPoint slide enhance the presentation?	1	2	3	4
Was the PowerPoint slide clear, legible, and concise?	1	2	3	4
Presentation Timing				
Did the presenter stay within the 3-minute time limit? <i>Note: If the presenter went beyond 3 minutes, an automatic disqualification from the competition must occur.</i>	No			Yes
Sub-Total Points				
TOTAL POINTS (48 maximum points)				

Judge's Additional Comments/Notes:

Judging Panel

- Qualifying Heats will include four or five judges.
- Final Event will include five judges.

Professional Development Workshops

Students may register for workshops at the Professional Development events portal at <https://gradconnect.nd.edu/portal/prof-dev-events>.

Required: 3MT® Essential Toolkit Workshop

Students participating will be expected to attend 1 of the 3MT® Essential Toolkit Workshops in order to be eligible for the Qualification round. Dates offered are as follows:

- **Tuesday, January 29:** 11:30 a.m. - 1 p.m. (216 DeBartolo Hall)
- **Monday, February 4:** 11:30 a.m. - 1 p.m. (512 Duncan Student Center)
- **Wednesday, February 6:** 5 - 6:30 p.m (512 Duncan Student Center)

Optional: Add-On Workshops

- **Distilling Your Scholarly Research in a 3MT® Format**
 - February 5: 5 - 6 p.m., 502 Main Building
 - February 7: 12 - 1 p.m., 210 Duncan Student Center
- **Exceptional Presentation Skills**
 - February 12: 5 - 6 p.m., 246 Duncan Student Center
 - February 13: 12 - 1 p.m., 210 Duncan Student Center
- **One Button Studio – Virtual Coaching for 3MT®**
 - One Button Studio does not satisfy the requirement to attend 1 Professional Development workshop.
 - See included handout in participant packet

Confidentiality and Intellectual Property Guidelines

- The 3MT® presentation must represent the original research of the participant.
- The authors of the 3MT® presentation will retain all rights regarding its use at all times prior to and following the competition except as stated below.
- Due to the nature of the competition, we will not ask judges, reviewers, staff or the audience to agree to or sign non-disclosure statements for any participant.
- All public sessions of the competition, including but not limited to oral presentations, are open to the public at large. Any and all of these public sessions may be broadcast to interested persons through media which may include the Internet.
- Any data or information discussed or divulged in public sessions by entrants should be considered information that will likely enter the public realm, and entrants should not assume any right of confidentiality in any data or information discussed, divulged or presented in these sessions. This means, if your research includes commercial-in-confidence or culturally sensitive material you should think very carefully about how you can present this information. We advise that you discuss your participation with the party/ies before entering the 3MT® competition.
- The University of Notre Dame 3 Minute Thesis Competition may make photocopies, photographs, videotapes and/or audiotapes of the presentations or material prepared for use in presentation at the 3MT® competition.

SHAHEEN 3MT® Virtual Coaching

STEP 1 — Record your presentation

Use your preferred web conferencing software, or, use the Hesburgh Libraries One Button Studio

Zoom Web Conferencing	Hesburgh Libraries One Button Studio
<ul style="list-style-type: none"> ▸ inside.nd.edu/task/all/zoom > Login ▸ Schedule a new meeting ▸ Ensure "Record the Meeting Automatically" is selected ▸ Arrange laptop to capture your presentation via webcam ▸ Start the meeting to begin recording ▸ After you end the meeting, log into Zoom to download the file(s) 	<ul style="list-style-type: none"> ▸ Reserve the Studio online at libguides.library.nd.edu/one-button ▸ Obtain the key and USB drive from Lower Level Circulation Desk ▸ Insert USB drive into dock to activate camera and lights ▸ Press large silver button to start/stop recording ▸ Remove USB drive when screen says it is safe to do so ▸ Transfer file(s) from USB drive
Support	Support
<p>(574) 631-8111 oithelp@nd.edu</p>	<p>(574) 631-3535 • (574) 631-6318 • (574) 631-4900 cgs@nd.edu</p>

STEP 2 — Submit your presentation for virtual coaching

Ensure that your first and last name are part of the filename (e.g., Smith-Jane.mp4)

Upload your file for virtual coaching at cgs.library.nd.edu/3MT

A coach will review your file and contact you with feedback via email within 72 hours