The Graduate School
at the University of Notre Dame

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4+1 MASTER'S DEGREE GUIDANCE

4+1 Master's Degree Requirements

This document is to provide guidance to programs who have 4+1 master's programs or are considering developing a program. These requirements pertain to current ND undergraduates only who are pursuing, or wish to pursue, a 4+1 MS/MA at ND.

ND students in an integrated BA/MA-BS/MS program can use up to 6 credit hours of graduate-level coursework taken as an undergraduate to satisfy both graduate and undergraduate degree requirements. In order to double count these credits, students must be recognized dual-degree students (bachelors/masters students). This BA/MA status requires students to apply to the graduate program during their junior year for matriculation in their senior year, or at the latest, applying in the first semester of their senior year and matriculation in the second semester of their senior year.

If an undergraduate student has more credit hours than what is required for their bachelor's degree, and have graduate student status at the time the course was taken, any graduate-level course credits they've completed can be used to satisfy their graduate degree requirements. These credits must be officially transferred to the student's graduate level degree. Only six credits can be double-counted if a student starts the graduate program after the bachelor's degree has been awarded.

Any students who have earned graduate credits as an undergraduate student at another institution are not eligible to transfer those credits.

Process to Award the 4+1 Masters

Students admitted to a 4+1 must have any graduate-level courses taken as an undergraduate that are over and above those being used to satisfy the undergraduate degree, moved from undergraduate level (UG) to graduate level (GR). The transfer of these credits must be approved by the students' undergraduate advising dean and the Graduate School and must be completed **before the students' bachelor's degree is awarded**.

These credits **are in addition** to the six credits Notre Dame undergraduates are allowed to double count for both a bachelor's degree and a master's degree.

The transfer of credit form can be found on the Graduate School's website:

https://graduateschool.nd.edu/policies-forms/forms-policies-procedures/dgs-a-administrator-resources/

This form should be completed, approved and processed before the students' bachelor's degree is conferred.

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